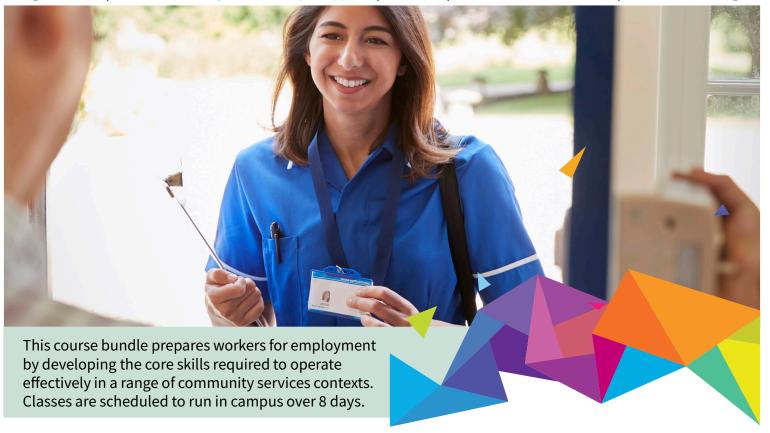
## **Employment Allrounder** Community Services Basics

Digital Skills | Carer and family relationships support | First Aid | Personal Presentation\* | Resume Building\*



- Use a range of digital devices, such as a digital camera, video camera, or personal digital assistant (PDA) device.
- Work with the carers and families of people using a range of community services based on their support needs.
- Provide advanced first aid response and life support in a range of situations, until the arrival of medical or other assistance.
- Understand the importance of presentation ensuring that organisational standards are being met.
- Write a professional resume that will get an employer's attention by identifying the correct information to include and how to address the selection criteria.

**Course program** 



**CHCCCS025** Support relationships with carers and families

**HLTAID001** Provide cardiopulmonary resuscitation

**HLTAID002** Provide basic emergency life support

**HLTAID003** Provide First Aid

This program also includes the non-accredited training:

\*Use Digital Devices (Learn how to use a range of digital devices)

\*Personal Presentation (1-day workshop with guest speaker and options to develop personal presentation style)

\*Resume Building (1-day workshop with tips on what to include in a resume and how to address selection criteria) When: Commences Term 2 2021

Visit the website for class dates

Where: Barraba Campus

Cost: Call for pricing and funding eligibility.

This training is subsidised by the NSW Government.

Community College Northern Inland Inc. RTO:

(CCNI) RTO 90027

Contact: Visit the website to contact

your local campus: https://www.

communitycollegeni.nsw.edu.au/contact





COMMUNITY COLLEGE NORTHERN INLAND INC. RTO 90027

communitycollegeni.nsw.edu.au

Strong interpersonal skills for establishing relationships and dealing with client needs on a daily basis are essential for workers moving into a **team-based role** in the growing **community services sector.**