



This course bundle prepares workers for employment by developing the core skills required to operate effectively in a range of community services contexts. Classes are scheduled to run in campus over 8 days.

- Use a range of digital devices, such as a digital camera, video camera, or personal digital assistant (PDA) device.
- Work with the carers and families of people using a range of community services based on their support needs.
- Provide advanced first aid response and life support in a range of situations, until the arrival of medical or other assistance.
- Understand the importance of presentation ensuring that organisational standards are being met.
- Write a professional resume that will get an employer's attention by identifying the correct information to include and how to address the selection criteria.

## Course program



**CHCCCS025** Support relationships with carers and families  
**HLTAID001** Provide cardiopulmonary resuscitation  
**HLTAID002** Provide basic emergency life support  
**HLTAID003** Provide First Aid

This program also includes the non-accredited training:

- \*Use Digital Devices** (Learn how to use a range of digital devices)
- \*Personal Presentation** (1-day workshop with guest speaker and options to develop personal presentation style)
- \*Resume Building** (1-day workshop with tips on what to include in a resume and how to address selection criteria)

**When:** Commences Term 2 2021  
**Visit the website for class dates**

**Where:** Barraba Campus

**Cost:** Call for pricing and funding eligibility.  
*This training is subsidised by the NSW Government.*

**RTO:** Community College Northern Inland Inc. (CCNI) RTO 90027

**Contact:** **Visit the website to contact your local campus:** <https://www.communitycollegeni.nsw.edu.au/contact>



COMMUNITY COLLEGE NORTHERN INLAND INC. RTO 90027

**[communitycollegeni.nsw.edu.au](https://www.communitycollegeni.nsw.edu.au)**

Strong interpersonal skills for establishing relationships and dealing with client needs on a daily basis are essential for workers moving into a **team-based role** in the growing **community services sector**.